



### **ATHLETICS INTERNSHIP**

This new program is designed to provide you with a developmental internship experience that is focused on growth, impact, and guided by our mission and core values. Our program offers hands-on learning opportunities and real responsibilities in a dynamic environment that encourages creativity, innovation, and personal growth. Our team of experienced professionals will guide you every step of the way, as you gain practical skills and knowledge that will help you better yourself while you make an impact in the community.

As an intern, you will be based at one of the several Cincinnati Public Schools' high schools, but will be part of a larger network that connects you with other interns and staff across various areas of our organization, including fundraising, operations, marketing, arts, wellness, and more. This is an exciting opportunity to gain valuable experience useful for a wide range of careers including in athletics, youth sport, sport management, and non-profit management, and make a positive impact in our community.

### **ACTIVITIES BEYOND THE CLASSROOM**

Activities Beyond the Classroom (ABC) is a non-profit organization serving students in the Cincinnati Public Schools (CPS) District. Our mission is to help students succeed through equitable opportunities in arts, athletics, and wellness that build character, ignite passions, and instill values that last a lifetime.

Learn more at [abccincy.org](http://abccincy.org)

### **PROGRAM SUMMARY & HIGHLIGHTS**

The 2024 spring internship will take place at Woodward High School and will run from approximately January to May, coinciding with the athletics calendar. Interns will work 30-35 hours per week in a combination of office and gameday capacities depending on the needs of the department. Start/end dates are negotiable.

This internship is designed as an ideal space to develop widely applicable skills related to several areas.

- Gaining genuine experience with challenging and meaningful projects
- Youth sport management and interscholastic athletics
- Non-profit management
- Working with the local Cincinnati community
- Producing authentic writing samples, reports, social media content, and other work samples useful for demonstrating your skills to future employers
- Guidance, mentorship, training, and interactions with the Director of Athletics, Senior Manager of Athletics, and the Director of Operations, and other ABC staff members and interns



## **JOB RESPONSIBILITIES**

Each intern will be based within one high school and have a set of tasks and projects that align with the department's needs, as well as the intern's skillset and goals for growth. These tasks and projects will align with certain categories:

- Facility and Equipment Management
- Social Media and other Web-Based Communication
- Logistics and Administration
- Fan and Parent Engagement
- Gameday Operations
- Additional Tasks Assigned by Athletic Director

## **QUALIFICATIONS**

- Internship positions are open for undergraduate and graduate college students in related majors and recent graduates.
- Academic credit is not a requirement for this internship, but this internship should fit most academic requirements for earning credit.
- A strong commitment to serving the community through athletics.
- Ability to work both independently and collaboratively.
- Strong communication skills including writing and proofreading.
- Strong organizational and planning skills.
- Experience with social media and journalism is beneficial.
- Experience working with athletes and interscholastic athletics is beneficial.

## **COMPENSATION**

- This is a paid internship that will be allocated in stipends of \$1,500 per month

## **APPLICATION PROCESS**

For full consideration please apply by Wednesday, December 13.

To apply: Submit cover letter and resume to [hr@abccincy.org](mailto:hr@abccincy.org)

Cover letter should speak to your fit with the listed qualifications; current career goals; and your interest in working with ABC, high school athletics, and/or youth sport.